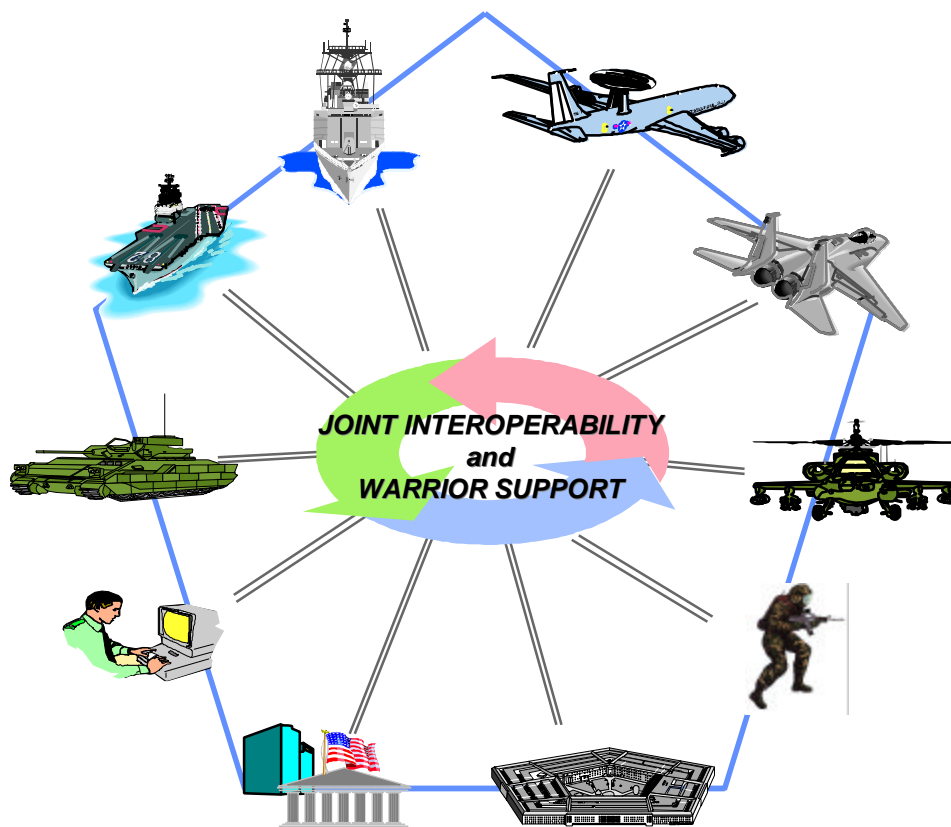


Department of Defense
Joint Technical Architecture
Development Group

Charter



12 August 1999

Joint Technical Architecture Development Group

Charter

1. Purpose

This charter establishes the Joint Technical Architecture Development Group (JTADG) to evolve and maintain the JTA as a single, unifying DoD technical architecture.

2. Scope

JTADG activities will pertain to the maintenance and evolution of the JTA. The scope of the JTA and JTADG activities may be expanded by action of the Technical Architecture Steering Group (TASG).

3. Mission

The mission of the JTADG is to serve as the Configuration Management Board, i.e., to manage the development of and maintain the changes in the Joint Technical Architecture as it evolves to address new domains and new technologies or standards.

4. Organization

The JTADG will be organized as follows:

- A. **Chair.** The Chief, Information Architecture and Assessment Division, DISA/Center for Information Technology Standards (CFITS), chairs the JTADG and is the primary liaison with the TASG.
- B. **Secretariat.** The DISA/CFITS shall provide the secretariat to perform the JTADG administrative tasks directed by the Chair.
- C. **Voting Members.** Voting members are the official representatives of the DoD Components. They are each designated to present the unified position of an organizational element that has an acquisition capability/mission if that organization wishes to participate. Voting members are designated by the TASG. The current voting membership representing DoD components in the JTADG is listed in Appendix A. Voting members are expected to be present during JTADG meetings.
- D. **Nonvoting Members.** Nonvoting members are the Chair, the Secretariat, the JTADG subgroup leaders and members, and invitees.
- E. **Invitees.** Other organizations or individuals may be invited to attend a JTADG meeting if they are sponsored by a member and their attendance is coordinated with the JTADG Chair. Participation of invitees shall be coordinated by the sponsoring member.

5. Functions and Responsibilities

- A. The JTADG Chair will, as a minimum:
 - 1. Schedule and conduct meetings
 - 2. Develop and agenda prior to meetings
 - 3. Present status of JTADG activities to the TASG
 - 4. Present unresolved issues to the TASG for resolution
- B. The Secretariat will, as a minimum:
 - 1. Perform the administrative tasks associated with the JTADG.
 - 2. Install meeting agendas, meeting minutes, updated rosters, and associated documents on the JTA home page.
- C. The JTADG will, as a minimum:
 - 1. Fulfill the mission of the Charter.
 - 2. Establish subgroups to address standards selection issues and activities as necessary.
- D. Each JTADG Voting Member will, as a minimum:
 - 1. Act as the focal point for the member's organization to resolve issues related to standards selection for the JTA.
 - 2. Coordinate support to subgroups as necessary.

6. Procedures

The JTADG will observe the following general procedures:

- A. **Standing Rules.** The JTADG may establish standing rules as required to effectively carryout this charter.
- B. **Meetings.** The JTADG will meet on a regular basis or at the Chair's request. Meeting dates shall be arranged to minimize schedule conflicts and maximize participation. JTADG meetings will follow an agenda published at least one week in advance, and are facilitated by the Chair.
- C. **Quorum.** A quorum will exist when (1) three of the four military services are present, and (2) a simple majority of the voting members are present.
- D. **Issues.** Any voting member may raise issues to the Chair, and if requested, the issue may be added to the agenda for the next meeting. The JTADG may ask the Chair to forward a technical issue to a subgroup for recommendations.
- E. **Decisions.** JTADG decisions shall be made based on a consensus of the voting members. Decisions concerning the scope, mandates, and standards in the JTA will require that (1) a simple majority of the quorum present vote in favor of a motion, and (2) no substantive disagreements are raised. The voting member(s) raising a substantive issue must submit a written rationale to the JTADG Chair, who will notify the TASG.

F. Charter Review. The JTADG Charter will be reviewed as necessary.

**Approved by the Technical Architecture Steering Group 12 August 1999
(Signed by TASG Chairs)**

Appendix A
JTA DEVELOPMENT GROUP (JTADG)
VOTING MEMBERSHIP

(Organization/Element with an Acquisition Executive That Chooses to Participate)

Ballistic Missile Defense Organization (BMDO)
Defense Advanced Research Projects Agency (DARPA)
Defense Information Systems Agency (DISA)
Defense Logistics Agency (DLA)
Defense Modeling and Simulation Office (DMSO)
Defense Intelligence Agency (DIA)
Joint Staff/J6
National Imagery and Mapping Agency (NIMA)
National Reconnaissance Office (NRO)
National Security Agency (NSA)
Office of the Assistant Secretary of Defense OASD (C3I)
Office of the Under Secretary of Defense OUSD (A&T) OSJTF
U.S. Air Force (USAF)
U.S. Army (USA)
U.S. Coast Guard (USCG)
U.S. Marine Corps (USMC)
U.S. Navy (USN)
U.S. Special Operations Command (USSOCOM)
U.S. Transportation Command (USTRANSCOM)